



VACATE CLEANING CHECKLIST

To avoid cleaning charges and unnecessary deductions from your bond, it would be in your best interest to ensure that the following items are attended to before returning the keys/vacating the property.

You can use a cleaner of your choice, but it is your responsibility to check the cleaner's work against this list. Anything deemed not sufficiently clean during our outgoing inspection will be addressed by our cleaner and claimed from the bond. Any damage caused by your cleaner will also be claimed from the bond.

*Please note: this cleaning checklist is a guide only & additional cleaning may be required.

DONE

GENERAL – ALL ROOMS (includes all rooms, bedrooms, kitchens, bathrooms & hallways)

- Vacuum & mop non carpeted floors
- Vacuum & steam clean carpets
- Remove any marks from walls, doors & ceilings
- Clean cupboards, shelves & drawers
- Clean wardrobes, mirrors, frames & tracks
- Wash windows, sills & tracks
- Clean flyscreens
- Clean & remove dust from all skirting boards, window sills, top of doors & above cupboards
- Vacuum all window tracks & sliding door tracks to remove debris & insects
- Clean blinds & curtains, ensuring they are returned to the same condition upon entry
- Clean all air-conditioning units as well as thoroughly clean filters of dust & debris
- Clean & remove dust from all ceiling fans
- Clean accessible light fixtures, ensuring any insects are removed from inside
- Clean light switches & power points
- Remove any cobwebs & marks from insects

KITCHEN

- Vacuum & mop floors
- Remove any marks from walls, doors, ceilings, light switches & power points
- Clean oven, interior & exterior
- Clean stove top, making sure there are no stains or burn marks
- Clean & degrease rangehood, plus filters, if applicable
- Clean bench top surfaces
- Clean splashbacks
- Clean all cupboards, shelves & drawers
- Clean pantry, inside & out
- Clean sink, taps & disposal unit, if applicable
- Clean dishwasher & wipe over internal door, plus remove debris from bottom drain
- Clean microwave & fridge as required & leave door ajar, if applicable



BATHROOM

- Remove any marks from walls, doors, ceilings, light switches & power points
- Vacuum & mop floors
- Clean bath tub, tapware & plug holes
- Clean basin, plug holes & tapware
- Clean vanity, drawers & cupboards, inside & out
- Clean & scrub shower remove any soap build up &/or mildew, inside & out
- Clean & disinfect toilets thoroughly, inside & out
- Ensure no hair or soap build up remains in any drains
- Clean mirror
- Ensure all towel holders are clean
- Dust air vents/extractor fans

LAUNDRY

- Vacuum & mop floors
- Remove any marks from walls, doors, ceilings, light switches & power points
- Clean laundry tub & tapware plus under sink in cupboard, inside & out
- Washing machine and/or clothes-dryer filter to be cleaned inside & out, if applicable
- Clean all cupboards thoroughly, inside & out

GARAGE

- Remove any marks from walls, doors, ceilings, light switches & power points
- Remove any cobwebs & marks from insects
- Sweep floors & remove any oil drips from garage floor &/or driveway
- Clean cupboards, shelves, drawers

OUTSIDE AREAS

- Cobwebs to be removed from outside eaves, awning & ceilings, where applicable
- Sweep &/or mop
- Clean all glass & railings
- Sweep & tidy balcony areas, including window clean, if applicable

LAWNS & GARDENS

- Lawns to be mowed & edges trimmed within two (2) days of vacating, if applicable
- No rubbish or grass clippings to be left in the gardens or around the property, if applicable
- Garden beds & pebble areas to be weeded, if applicable

POOL & SPAS, if applicable

- Pool & spa to be cleaned, vacuumed & be at the correct pH level
- Pool equipment to be in accordance with in-going inventory

GARBAGE

- Ensure all general rubbish is placed in council bins provided
- Larger or non-general waste to be removed from the property
- If vacating prior to the next bin collection day, ensure bins are placed road-side for the next collection

PETS

- Ensure all pet mess is removed from lawns
- Remove any pet toys & debris from the yard
- Ensure condition of yard is returned to original condition
- Ensure pet hair is removed from all screens
- Ensure sliding doors are thoroughly cleaned of marks & hair
- Consider whether a deodoriser may be required
- Ensure property receives plenty of natural ventilation prior to vacating

PEST CONTROL

- If pets have been kept on the premises, then you **MUST** have the property professionally pest controlled for fleas inside & out with a receipt produced to our office.

CARPETS

- Carpets are to be professionally cleaned & receipt produced to our office with the return of the keys.
Please note: If you choose not to use our office's recommended carpet cleaner you could be liable to have the carpets re-cleaned should they not meet our standard of cleanliness.

FURNISHED PROPERTIES

- Ensure ALL inclusions noted in Inventory on the Entry Condition Report at the commencement of the lease are returned to their original location and are all accounted for.

IMPORTANT NOTE

- REDIRECT MAIL ADDRESS

DAMAGE

Damage that occurs due to the tenant's neglect will be rectified at the tenant's cost.

RENT IS PAYABLE BY THE TENANT UNTIL ALL KEYS ARE RETURNED TO THE OFFICE